



Overseas Workers Welfare Administration Regional Welfare Office IX Annual Procurement Plan for FY 2024


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Brief description of Project)
					Advertisement/Posting of IB/BID	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	GO	
I.	TRAVELING EXPENSES-LOCAL	RWO9	NO	NP-53.5 Agency-to-Agency	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP	625,000.00	625,000.00		AIRLINE TICKETS ARE AVAILABLE AT PS-DBM
II.	TRAINING EXPENSES	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP	250,000.00	250,000.00		INCLUDES LEASE OF VENUE FOR THE CONDUCT OF VARIOUS TRAININGS FOR RWO-9 STAFF AND PROCUREMENT OF MATERIALS RELATIVE THERETO.
III.	SUPPLIES AND MATERIALS EXPENSES												
	OFFICE SUPPLIES EXPENSES	RWO9	NO	NP-53.9 - Small Value Procurement	QUARTERLY	QUARTERLY	QUARTERLY	QUARTERLY	GoP	450,000.00	450,000.00		INCLUDES COMMON OFFICE SUPPLIES NOT AVAILABLE AT PS-DBM
	FUEL, OIL, & LUBRICANTS EXPENSES	RWO9	YES	NP-53.9 - Small Value Procurement	08-Jan-24	15-Jan-24	28-Jan-24	01-Feb-24	GoP	600,000.00	600,000.00		FOR THE THREE (3) RWO-9 OFFICE VEHICLES; ONE (1) UNIT TOYOTA HILUX 4x2 2006, ONE (1) UNIT ISUZU XUV CROSSWIND 2018 AND ONE (1) UNIT TOYOTA HIACE COMMUTER VAN. IN ADDITION, COVERS ROUNDTrips DURING OFFICIAL TRAVEL FOR THE PURPOSE OF CONDUCTING OWWA PROGRAMS AND SERVICES.
	ACCOUNTABLE FORM EXPENSE-CHECKS	RWO9-DISBURSING UNIT	NO	Repeat Order	N/A	N/A	AS THE NEED ARISES	AS THE NEED ARISES	GoP	15,000.00	15,000.00		CONTINUOUS FORM CHECKS
	OTHER SUPPLIES & MATERIALS EXPENSES	RWO9	NO	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	AS THE NEED ARISES	AS THE NEED ARISES	AS THE NEED ARISES	GoP	254,000.00	254,000.00		COVERS ADDITIONAL SUPPLIES AND MATERIALS EXPENSES FOR PROGRAMS AND SERVICES DIVISION INCLUDING SATELLITE OFFICES AND ADMIN AND FINANCE DIVISION
	SEMI-EXPENDABLE-OTHER MACHINERY AND EQUIPMENT	RWO9	NO	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	AS THE NEED ARISES	AS THE NEED ARISES	AS THE NEED ARISES	GoP	30,000.00	30,000.00		PROCUREMENT OF ONE (1) UNIT PHOTO PRINTER .
	SEMI-EXPENDABLE-MACHINERY AND EQUIPMENT	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	N/A	N/A	GoP	105,000.00	105,000.00		INCLUDES SEVEN (7) UNITS OF SMARTPHONES FOR DOCUMENTATION FOR FIELD OFFICES IN ZAMBOANGA DEL NORTE-LILOY & DIPOLOG, ZAMBOANGA SIBUGAY-BUIG & IPI, ISABELA CITY AND REGIONAL WELFARE OFFICE PAGADIAN CITY AND ZAMBOANGA CITY. ESTIMATED UNIT PRICE PHP 15,000.00
	SEMI-EXPENDABLE-ICT EQUIPMENT	RWO9	YES	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP	473,000.00	473,000.00		INCLUDES FIVE (5) UNITS OF INTEL CORE I5 COMPUTER DESKTOP WITH ESTIMATED COST OF PHP 40,000.00 PER UNIT; FIVE (5) UNITS OF CENTRALIZED PHOTOCOPIER WITH SCANNER WITH ESTIMATED COST OF PHP40,000.00 PER UNIT; AND ONE (1) UNIT OF DRONE WITH 4K HDR VIDEO ADVANCED WITH ESTIMATED COST OF PHP48,000.00 PER UNIT. ESTIMATED COST FOR ALL ITEMS ARE INCLUSIVE OF TAX.
IV.	UTILITY EXPENSES												
	WATER EXPENSES-PURIFIED DRINKING WATER	RWO9	NO	NP-53.9 - Small Value Procurement					GoP	30,000.00	30,000.00		SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR THE RWO 9 OFFICE INCLUDING THREE (3) SATELLITE OFFICES: ISABELA CITY, PAGADIAN CITY AND DIPOLOG CITY.
	ELECTRICITY EXPENSES	RWO9	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,320,000.00	1,320,000.00		RECONTRACTING TO ELECTRIC SUPPLIERS OF FOUR (4) DIFFERENT PROVINCES: ZAMCELO, ZANECO, BASELCO AND ZAMSURECO
V.	COMMUNICATION EXPENSES												
	POSTAGE AND COURIER EXPENSES	RWO9	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		RECONTRACTING TO THE EXISTING SERVICE PROVIDERS. TYPES OF PACKAGE MAIL SHORT/LONG MAILING AND/OR DOCUMENTARY ENVELOPES INCLUDING EXPANDABLE LEGAL SIZED KRAFT ENVELOPES. SERVICE PROVIDER'S DELIVERY COMMITMENT SHOULD BE AT LEAST 2-3 DAYS PER WEEK DEPENDING ON THE AREA. THE SERVICE PROVIDER SHALL SUBMIT ITS MONTHLY BILLING FOR THE ACTUAL NUMBER OF MAILS DELIVERED SUPPORTED WITH THE LIST OF SUCH DOCUMENTS ; MUST PICK-UP MAILS AT RWO9 OFFICE BETWEEN MONDAY TO FRIDAY FROM 8AM TO 4PM, AND SHALL TIMELY PROVIDE LIST OF TRACKING NUMBERS FOR EVERY MAILS DELIVERED.
	MOBILE PREPAID CARD	RWO9	NO	Shopping	N/A	N/A	N/A	N/A	GoP	72,000.00	72,000.00		PROVISION OF MOBILE PREPAID CARDS FOR OIC-DIRECTOR, OIC-PSD HEAD AND RWO9 HOTLINE NUMBERS FOR SCHOLARSHIP, DISBURSING UNIT, PROGRAMS AND SERVICES DIVISION INCLUDING IN THE SATELLITE OFFICES.
	LANDLINE (PLDT FIBER AND GLOBE FIBER)	RWO9	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	150,000.00	150,000.00		RECONTRACTING TO TWO (2) SERVICE PROVIDERS: PLDT AND GLOBE. FOR THE PURPOSE OF UNHAMPERED INCOMING AND OUTGOING TELECOMMUNICATION/COORDINATION WITH OFWS AND THEIR FAMILIES. VARIOUS GOVERNMENT AGENCIES INCLUDING AND NOT LIMITED TO CENTRAL AND OTHER REGIONAL OWWA OFFICES.
	INTERNET SUBSCRIPTION EXPENSES	RWO9	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	149,677.44	149,677.44		RECONTRACTING TO TWO (2) SERVICE PROVIDERS FOR ZAMBOANGA CITY: PLDT AND GLOBE
	CABLE,SATELLITE, TELEGRAPH AND RADIO EXPENSES	RWO9	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	33,800.00	33,800.00		RECONTRACTING TO ONE (1) SERVICE PROVIDER- SKY CABLE.
VI.	PROFESSIONAL SERVICES												
	OTHER PROFESSIONAL SERVICES- 1 LOT	RWO9	YES	NP-53.7 Highly Technical Consultants	Jan-24	Jan-24	Feb-24	Feb-24	GoP	229,117.65	229,117.65		ONE (1) MEDICAL RETAINER
VII.	GENERAL SERVICES												
	SECURITY SERVICES	RWO9	YES	Direct Contracting	N/A	N/A	N/A	N/A	GoP	365,206.80	365,206.80		RECONTRACTING TO BEAGLE IDA SECURITY AGENCY, INC.- TWO (2) SECURITY PERSONNEL
	OTHER GENERAL SERVICES	RWO9	YES	Competitive Bidding	Dec-23	Dec-23	Jan-24	Jan-24	GoP	8,036,105.42	8,036,105.42		TWENTY-EIGHT (28) JOB ORDER PERSONNEL AS OF DECEMBER 31, 2023.


VIII. REPAIRS AND MAINTENANCE													
BUILDINGS AND OTHER STRUCTURE	RWO9	NO	Direct Contracting	N/A	N/A	AS THE NEED ARISES	AS THE NEED ARISES	GoP	100,000.00	100,000.00	-	RECONTRACTING TO THE OWNER OF THE RWO 9 OFFICE BUILDING- RABBIT CONSTRUCTION	
MACHINERY & EQUIPMENT/OTHER MACHINERY & EQUIPMENT	RWO9	NO	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	AS THE NEED ARISES	AS THE NEED ARISES	AS THE NEED ARISES	GoP	160,000.00	160,000.00	-	INCLUDES MAINTENANCE OF VARIOUS MACHINERIES AND OFFICE EQUIPMENTS SUCH AS AIRCONDITION UNITS, PHOTOCOPIER MACHINES, ETC.	
TRANSPORTATION EQUIPMENT-MOTOR VEHICLES	RWO9	YES	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	AS THE NEED ARISES	AS THE NEED ARISES	AS THE NEED ARISES	GoP	240,000.00	240,000.00	-	COVERS TWO (2) RWO 9 OFFICE VEHICLES; ONE (1) UNIT TOYOTA HILUX 4x2 2008 AND ONE (1) UNIT ISUZU XUV CROSSWIND 2016	
IX. TAXES, INSURANCE PREMIUMS & OTHER FEES													
FIDELITY BOND PREMIUMS	RWO9	YES	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	33,750.00	33,750.00	-	RENEWAL OF FIDELITY BOND PREMIUMS OF SIX (6) REGULAR RWO 9 EMPLOYEES	
INSURANCE EXPENSES (VEHICLES & GROUP PERSONAL ACCIDENT INSURANCE)	RWO9	YES	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	51,816.36	51,816.36	-	RENEWAL OF GROUP PERSONAL ACCIDENT INSURANCE FOR 31 JO PERSONNEL, FIRE INSURANCE AND OFFICE VEHICLE INSURANCE (ONE UNIT HILUX AND ONE UNIT CROSSWIND)	
X. OTHER MAINTENANCE AND OPERATING EXPENSES													
REPRESENTATION EXPENSE	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP	120,000.00	120,000.00	-	ESTIMATED MONTHLY COST=PHP 12,500.00.	
OTHER MAINTENANCE AND OPERATING EXPENSES	RWO9	NO	NP-53.9 - Small Value Procurement	QUARTERLY	QUARTERLY	N/A	N/A	GoP	184,029.00	184,029.00	-	QUARTERLY EXPENSE OF PHP 45,000.00.	
RENT/LEASE EXPENSES													
BUILDING AND STRUCTURES	RWO9	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	2,170,940.22	2,170,940.22	-	LEASE/RENT PROVIDERS FOR RWO9 ZAMBOANGA CITY , PAGADIAN CITY, AND DIPOLOG CITY SATELLITE OFFICE.	
XI. REINTEGRATION SERVICES													
FAMILY DEVELOPMENT SUPPORT PROGRAM	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP				COVERS MONITORING AND OFCs FORMATION IN DIFFERENT AREAS AND PROVINCES IN REGION9; CAPABILITY BUILDING FOR OFCs SUCH AS VALUE FORMATION, FINANCIAL LITERACY, ENTREPRENEURSHIP DEVELOPMENT TRAINING, ORGANIZATION DEVELOPMENT TRAINING, AND CAPABILITY BUILDING TRAINING FOR LEARNING SUPPORT MECHANISM OF OWWA SCHOLARS AND FAMILIES LEFT BEHIND. LIKEWISE, INCLUDES THE PROCUREMENT OF MATERIALS/SUPPLIES RELATIVE THERETO FOR FY2024. WITH AN APPROVED BUDGET OF PHP 2,000,000.00 FOR FY 2024.	
CAPABILITY BUILDING FOR PARTNERS IN THE LGU&PESO	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP				COVERS THE LEASE OF VENUE, SNACKS AND/OR MEALS FOR PARTNERS IN THE LGU&PESO IN DIFFERENT PROVINCES, AND THE PROCUREMENT OF MATERIALS/SUPPLIES RELATIVE THERETO. IN ADDITION, HONORARIUM OF SPEAKERS FOR THE SUCCESSFUL CONDUCT OF THE SAID TRAINING. WITH AN APPROVED BUDGET OF PHP 500,000.00 FOR FY 2024.	
ENHANCED EDT & DEMO FARM VISITATION	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP				COVERS THE LEASE OF VENUE FOR THE CONDUCT OF DEMO FARM/PROJECT SITE VISITATION IN VARIOUS AREAS IN REGION9 ; PROCUREMENT OF MATERIALS/SUPPLIES RELATIVE THERETO; AND HONORARIUM OF SPEAKER/TRAINER . WITH AN APPROVED BUDGET OF PHP 356,000.00 FOR FY 2024.	
ADVOCACIES ON OFW REINTEGRATION PROGRAM	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP				COVERS THE LEASE OF VENUE FOR THE CONDUCT OF CONFERENCE ON REINTEGRATION FOR STAKEHOLDERS, AND NATIONAL CONGRESS FOR STAKEHOLDERS; PROCUREMENT OF SNACKS/MEALS, AND SUPPLIES/MATERIALS RELATIVE THERETO. WITH AN APPROVED BUDGET OF 1,400,000.00 FOR FY 2024.	
XII. INSTITUTIONAL SERVICES													
MIGRANT WORKER'S DAY	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP				COVERS THE LEASE OF VENUE, PROCUREMENT OF CATERING/MEALS AND SUPPLIES/MATERIALS RELATIVE THERETO. WITH AN APPROVED BUDGET OF PHP 400,000.00 FOR FY 2024.	
OFW FAMILY DAY	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP				COVERS THE LEASE OF VENUE, PROCUREMENT OF CATERING/MEALS AND SUPPLIES/MATERIALS RELATIVE THERETO. WITH AN APPROVED BUDGET OF PHP 600,000.00 FOR FY 2024.	
LABOR DAY	RWO9	NO	NP-53.9 - Small Value Procurement	15-Apr-24	22-Apr-24	N/A	N/A	GoP				COVERS THE PROCUREMENT OF SNACKS AND SUPPLIES/MATERIALS RELATIVE THERETO. WITH AN APPROVED BUDGET OF PHP30,000.00.	
XIII. CAPITAL OUTLAY													
PROCUREMENT OF ONE (1) UNIT MOTOR VEHICLE- PICK UP	RWO9	YES	Competitive Bidding	AS SOON AS THE TECHNICAL SPECS ARE AVAILABLE	15 CALENDAR DAYS AFTER THE LAST DATE OF POSTING/ADVERTIS EMENT	UPON THE APPROVAL OF THE RESOLUTION	10 DAYS AFTER THE ISSUANCE OF NOTICE TO PROCEED AND UPON RECEIVING THE PERFORMANCE BOND FROM THE LCB OR SCRB.	GoP	1,760,000.00	-	1,760,000.00	TECHNICAL SPECIFICATION TO BE POSTED ONCE AVAILABLE	
PROCUREMENT OF FIVE (5) AIRCONDITION UNIT	RWO9	NO	NP-53.9 - Small Value Procurement	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	VARIOUS DATES	GoP	375,000.00	-	375,000.00	FIVE (5) UNITS OF SPLIT TYPE 2.5 HP AIRCON; PHP 65,000.00 PER UNIT. TO BE PROCURED ON 3RD AND 4TH QTR OF FY 2024	
									18,469,442.89	16,323,442.89	2,136,000.00		


PREPARED BY: 
FATIMA AYSHA C. AMILASAN
 BAC SECRETARY II, MEMBER

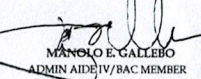
CERTIFIED CORRECT BY: 
MARINELLE L. BUCOY
 OWWO III/ BAC SECRETARIAT HEAD

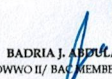
FOR RECOMMENDING APPROVAL OF:


DEARLY MARILYN L. LAYNES

 BUDGET OFFICER III

ARAGELLY C. SAKALERA

 SAO/ BAC CHAIRPERSON

MARCRIS S. ABASTAS

 OWWO II/ BAC VICE-CHAIRPERSON

MANOLO E. GALLEBO

 ADMIN AIDE IV/ BAC MEMBER

BADRIA J. ABUJA

 OWWO II/ BAC MEMBER

APPROVED BY: 
ROSALITO J. SULTAN
 HEAD OF PROCURING ENTITY, RWO 9

1/12/2024